



Immunisations UK

www.immunisationsuk.co.uk

Terms of Business for the provision of “In house” Immunisation Training

- Immunisation Training courses are offered privately through the training provider **Immunisations UK Ltd**.
- Training courses are available as Face-to-Face training or as virtual, interactive training delivered via *Zoom* or *Microsoft Teams*.
- Cost of Training is £1500.00 +VAT (full day); £900.00 +VAT (half day)
- Discounted price of £1250/day + VAT (full day); £750.00 +VAT (half day) if >20 full day sessions booked in a year.
- **Maximum number of 30 delegates (foundation 2-day courses) and 40 delegates (annual immunisation updates)** to be trained in any one session. *Please note: *New to Travel Health (2-day) course* maximum number of 20 delegates. There is scope for negotiation on an individual case basis, dependent on the specific course to be delivered and training venue facilities available.
- Training courses are delivered by an Immunisation Specialist Nurse/BLS Trainer and in line with Public Health England’s (PHE, 2018) *National Minimum Standards and Core Curriculum for Immunisation Training for Registered Healthcare Practitioners* and PHE (2015) *National Minimum Standards and Core Curriculum for Immunisation Training for Healthcare Support Workers (HCSW)* and in accordance with the *Resuscitation Council UK 2021 guidelines*.
- Immunisation training delivered by *Immunisations UK Ltd* provides the knowledge base for Immunisation practice, clinical competence when delivering immunisations will need to be assessed within the place of practice by a suitable mentor/manager. A competency framework/assessment tool (PHE, 2018) will be provided. *Immunisations UK Ltd* will not accept any responsibility for immunisation-related clinical errors.
- Bookings for in-house Immunisation Training can be made by emailing hannah.taylor@immunisationsuk.co.uk or by calling 07885 746095.
- **All Training to be paid for in full at time of booking, unless otherwise agreed.**
- Travel expenses are charged at 45p/mile.
- Other Expenses including overnight accommodation cost will be charged if training is delivered in a venue over 40 miles from base.
- **Cancellation notice:** > 3 months’ notice - **25%** of the full balance will be charged.
1-3 months’ notice - **50%** of the full balance will be charged.
< 1 months’ notice – the **full balance** will be charged.
- Training sessions run from 9.30am-4.30pm (full days), and 9am-1pm; 1pm-5pm(half-days) if the delegate does not comply with these times, a certificate of course completion will not be issued and thus the update training or foundation training will not be deemed compliant with government recommendations.
- Should a training course be cancelled, alternative dates will be made available.
- Training can only be offered in accordance with these terms.
- Complaints must be submitted in writing to the training provider **Immunisations UK Ltd**, FAO: Hannah Taylor hannah.taylor@immunisationsuk.co.uk.

Company Number: 13764524